



ALBERT DORMAN HONORS COLLEGE

NEW JERSEY INSTITUTE OF TECHNOLOGY

DEAN'S FUND: APPLICATION FOR UNDERGRADUATE FUNDING

FUNDING AREA* (CHOOSE ONE):

Research (up to \$1500) _____ Conference, attending (up to \$250) _____ Conference, presenting (up to \$1500) _____
Study Abroad (up to \$1000) _____ Service Learning (up to \$500) _____

*Funding must be used for activity beyond your academic requirements.

PERSONAL INFORMATION:

Name: _____ UCID: _____ email: _____

Class Year: FR ____ SO ____ JR ____ SR ____ Expected Graduation Date (MM/YY): _____

Academic Major: _____ Total Funding Request: _____

Academic Discipline of Granted Activity: _____ Dates of Grant Activity: _____

PROPOSAL, BUDGET, AND LETTER OF SUPPORT:

1. Attach a proposal explaining your funding request (500 words maximum). Please include your name, title of project, and grant area in the header.
 - a. Research proposals should summarize the significance of the project, methods used, and state the activities the applicant will do to complete the research (be as precise as possible). If the research is part of a larger project, please explain the significance of the work done during the granting period in the context of the larger project. Greater funding will be offered to work leading to a thesis.
 - b. Conference proposals should explain the professional significance of the conference, whether it is an undergraduate-only conference or of a national or international professional association, as well as the hoped-for impact on the applicant's career. If presenting a paper, please explain the significance as well as the form of the presentation (whether poster session or oral presentation).
 - c. The ADHC will support credit-bearing study abroad opportunities or approved international service activities if the applicant takes on an additional research project while studying abroad (such as assessing systems or cultures of health delivery or researching local current or historic building or urban practices). Proposing a means to publish the research (formal or informal) is encouraged.
 - d. Service-Learning projects should explain the goal of the project clearly, who the community partner is and how they have been engaged, how the project will be sustained long-term and how the effectiveness of the project will be measured.
2. Attach a budget summary (up to one page). Please briefly describe the significance of individual items.
3. A brief letter of support from a faculty advisor attesting to the worthiness of the project, and agreeing to oversee the work as described is required. Letters can be either paper or electronic.

ADDITIONAL REQUIREMENTS: Within one month of the conclusion of the above "Dates of Grant Activity," all grant recipients are to **(1)** submit a one-page summary of their work and its significance (including a 150-word abstract) **(2)** write an appropriate thank you note to an identified donor and/ or the ADHC Board of Visitors (given that these grants are funded directly by the alumni and friends of the ADHC) and **(3)** make themselves available to be interviewed about their work for the Honors newsletter and/ or Development.

I have read and agree to the above terms:

Advisor/ Reference Name: _____ Signature (Date): _____

Applicant Name: _____ Signature (Date): _____